

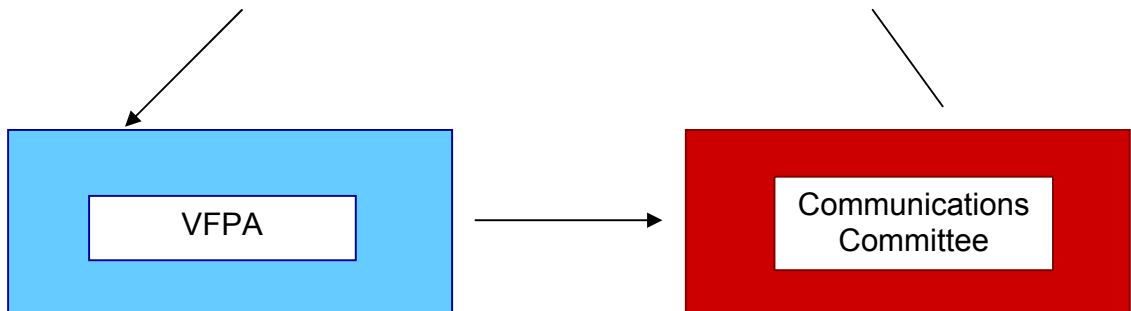
## **DCLC Process – High Level Overview**

1. DCLC organizes community concerns according to themes (e.g. Air Quality, Wildlife, etc.) and determines if these issues are within the committee's scope (directly related to the mandate of the committee to address issues related to the construction and operation of Delta Port 3).
2. DCLC prioritizes issues that are within scope.
3. Committee identifies key questions related to the issue.
4. VFPA and others, (e.g. Metro Vancouver, Delta, etc.) provide education in response to key questions about the issue if needed.
5. A "Fact Sheet" – summary of VFPA and other responses to the key questions is produced and posted on-line.
6. DCLC provides recommendations to VFPA.
7. VFPA responds to DCLC recommendations.

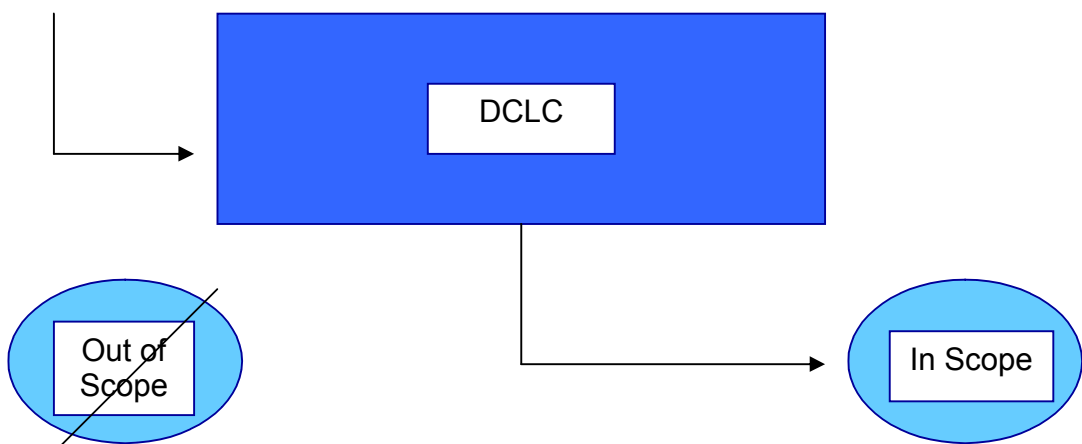
## DCLC Process – Detail

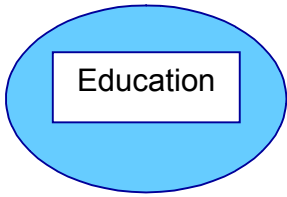


1. A community member contacts DCLC via email, mail or phone. (All concerns are documented and tracked by VFPA and are available for public record in the *DP3 Public Issues Tracking* document).
2. The concern is received by VFPA on behalf of DCLC. All concerns are forwarded to the DCLC Communications Sub-Committee.
3. VFPA acknowledges receipt of ALL concerns and provides any information that is already established on the issue to the person expressing their concern.



4. VFPA summarizes key issues and includes them as part of the *DP3 Public Issues Tracking* document, which is distributed with agenda items ten days in advance of regular meeting date.
5. Up-to-date list of correspondence is distributed at meeting and correspondence binder is available for members to review.
6. DCLC determines if the issue is in or out of scope of its mandate.





7. If required, DCLC engages in an education process about the issue in order to develop recommendations.
8. DCLC may choose to break into Sub-Committees to explore the issues further and report back to the group as a whole.



9. DCLC determines recommendations.
10. These recommendations are given to VFPA.



11. VFPA responds and/or acts depending on the recommendation.
12. DCLC Issues and Recommendations document is posted online to track progress.

